

SPECIAL-PROCESSED/ONE-OF-A-KIND RECORD TABLE OF CONTENTS

SECTION I. RECORD SOURCE

TRACEABILITY

CHECK ONE:

DESIGNATOR: _____

(Only if part of a record package)

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QA:L

☐

QA: N/A

☐

IND

CHECK ONE:

☐

SPECIAL PROCESSED RECORD

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ONE-OF-A-KIND RECORD

CONTENTS

RECORD DATE	RECORD IDENTIFIER	RECORD MEDIA	TITLE OR SUBJECT	PAGE COUNT

TOTAL NUMBER OF PAGES: (including this page) _____

SPECIAL INSTRUCTIONS FOR STORAGE, MAILING PLAYBACK, PRESERVATION, ETC.: (Enter N/A if none)

RECORD SOURCE:

TRANSMITTAL IDENTIFIER: (Optional)

NAME:

Print name

Signature

Date

SECTION II. LOS ALAMOS RECORDS COORDINATOR

RECORDS HAVE BEEN ACCEPTED BY THE LOS ALAMOS RECORDS COORDINATOR FOR TRANSMITTAL TO THE RPC:

NAME:

Print name

Signature

Date